

# 認證翻譯

Certified Translation

翻得好

FINDHOW

[www.findhow.hk](http://www.findhow.hk)

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### 認證翻譯服務流程摘要

客戶提供翻譯文件內容（可以電郵、傳真、送遞等） ——> 翻得好根據客戶要求免費報價 ——> 客戶確認價格并預付款項 ——> 翻得好根據認證程序翻譯蓋章 ——> 客戶自取翻譯證明文件或由翻得好快遞

### 參考價格（港澳台地區）

分類	名稱內容	單價
1、判決仲裁類	法院判決書、法庭判決書、行政判決書、行政仲裁書、行政處罰書、勞動裁決書、仲裁調解書、訴訟答辯書等。	按字數計費
2、畢業文憑類	各院校畢業證書、學歷證書（含初中、高中、中專、職校、高校、自考、成考、函授等）以及各種檔案材料（含專科、本科、研究生、碩士、博士等）。	200 元/頁
3、等級證書類	各類外語等級證書（英語四級、六級、八級、托福、雅思、日語一級、二級、三級等），計算機等級證書（一級、二級、三級、四級等）。	200 元/頁
4、職稱資格類	各類操作證（電工、焊工、叉車、司爐等）、技術等級證（初級、中級、高級）、廚師、美容美發、會計、會計師、工程師、教師、醫師、律師等資格證、職稱證等。	200 元/頁
5、身份戶口類	各種防偽護照、身份證、戶口本、香港身份證、回鄉證、會員證、未婚證、結婚證、離婚證、準生證、出生證、死亡證、結扎證、健康證等。	200 元/頁
6、出國留學類	個人簡歷、成績證明、在職證明、收入證明、所得稅證明、關繫證明、存款證明、擔保證明、獲獎證明、公證書、推薦信、體檢表等。	300 元/頁
7、房產證件類	房屋所有權證、房屋他項權證、國有土地使用證、集體土地使用證、用地手續費證、土地他項權利證明書等。	300 元/頁
8、金融財稅類	各類營業執照、企業登記證、稅務登記證、組織代碼證、開戶許可證、商標登記證、衛生許可證、安全合格證、入網許可證、采礦許可證、銷售許可證、工商稅務手冊、稅收繳款單、銀行票據等。	300 元/頁
9、車牌檔案類	各類車牌照、登記證、駕駛證、行駛證、營運證、附加費、養路費、從業資格證、年審等。	200 元/頁
10、其 它 類	企業公章、鋼印、財務公章、個人私章等。	100 元/個

**注意事項：**

▲上述報價僅供參考。不同時間、地區、客戶要求和項目內容等會有不同報價，具體價格請就近諮詢翻得好各地區的市場部或客服部擔當。其他更多信息請瀏覽[www.findhow.hk](http://www.findhow.hk) 公證翻譯服務。

## Findhow Certified Translation Service Flowchart

Email or fax your document copies to Findhow -----> Get a quotation after Findhow's review -----> Confirm the quotation and make a payment to Findhow -----> Findhow provide certified translation services -----> Pickup the hard copies by yourself or deliver by Findhow's courier

The following documents may require certified legal translation:

**Academic Records, Academic Transcripts, Adoption Papers, Birth Certificates, Customs' Documents, Death Certificates, Divorce Decrees, Driver's Licenses, Financial Records, Immigration Papers, Legal Contracts, Marriage Certificates, Medical Records, Passports, Police Records, Real Estate Deeds, Leases, Wills, etc.**

## Why Choose Findhow Certified Translation Service?

Findhow translates and certifies documents that have to be presented to official authorities (including INS=*Immigration and Naturalization Service*) for legal purposes. Documents are legalized and notarized. Findhow follows the standards for certified translation and guarantee the accuracy. In addition, Findhow uses a number of techniques to diminish the possibility of fraud. Any government or academic organization will accept our certified translations as valid.

### 1, Guaranteed INS and Academic acceptance!

Certified legal translations often must be an exact translation of the source, it must be certified by the translators signature and notarized, in order to be accepted by the courts and the authorities.

### 2, Qualified native speaking translators and legal specialists

Our highly skilled professional translators are qualified, bilingual native speakers. They are selected based on their experience and special areas of expertise. Every completed Findhow translation is double checked for quality by a proof-reader before we deliver the finished document to you. Documents are translated and checked by lawyers or translators with a legal background. All translations are notarized for use in courts.

### 3, Confidentiality and trust

Findhow takes confidentiality and security issues very seriously. All translations and documents remain confidential.

## 譯員證明/Translator's Certificate

茲證明本人，翻得好，中文和英文流利並擁有翻譯資格能力，盡我所知、所能及所信，下列所附標題文件為真實、準確、完整之翻譯文件。

I, Findhow, hereby certify that I am competent for the translation of Chinese and English languages, and that the attached documents are true, accurate and complete translations to the best of my knowledge, ability and belief.

### 翻得好認證翻譯

### Findhow Certified Translation

一頁 / One page

譯員簽署/Translator's signature: \_\_\_\_\_ 日期/Date: \_\_\_\_\_

不同地區部門和文件目的，使用不同注册章。

Use the different registration seal according to the different authorities and document purposes.

不同地區部門和文件目的，使用不同鑒定章。

Use the different certified seal according to the different authorities and document purposes.

翻譯員詳細翻譯資格簡歷請瀏覽: <http://translators.findhow.hk/Chinese-English/CNEN010101FDH.html>

For the translator's details, please visit: <http://translators.findhow.hk/English-Chinese/ENCN010101FDH.html>

茲證明譯文真實無誤。如有任何查證，請聯絡翻得好。  
This is hereby to certify that the translation version is true and correct. Please contact Findhow freely for any enquiry.  
地址/Address: Room 1302, Tung Shun Hing Commercial Centre, No. 20 Granville Road, Kowloon, Hong Kong  
電話/TEL: (852) 6548 3535 傳真/FAX: (852) 3019 2277  
網站/Website: www.findhow.hk

香港翻得好國際集團有限公司

Hongkong Findhow International Group Limited

\* 更多詳盡資料備索。

\* More information available upon your request.

根據不同地區部門和文件目的，使用不同翻譯資格證書、印章及簽名。

Use the different translation qualification certificates, seals and signatures according to the different authorities and document purposes.

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本樣本僅供參考，詳細認證翻譯服務請隨時聯繫翻得好！

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